

POINT VIVIAN PARK ASSOCIATION, INC.

21088 Cliff Avenue
Point Vivian, New York 13607

President
Roger Harris

Secretary/Treasurer
Tom Kernan

POINT VIVIAN PARK ASSOCIATION, INC.

Board of Directors Special Meeting Minutes
July 23, 2017

1. Call to order

Point Vivian Park Association President Roger Harris called the meeting to order at 11:03.

Board Members Present: Roger Harris, Tom Kernan, Bill Beaulieu, Peter Hludzenski, John Pratt, Tim Westover, Len Wittmeyer
Absent: Paul Czerwinski

2. Code of Ethics and Conflict of Interest

President Harris read the Conflict of Interest aloud. Stressed the importance of this code especially since our new board includes a member that is on both the PVPA and PVPC board. President Harris reminded all board members that this code and the Code of Ethics have been put in place and need to be adhered to for the benefit of all 42 members.

President Harris also stressed any concern over patronage concerning Point Projects. Board members need to get Board approval before approving ANY projects on the Point. Board member Kernan advised his brother was paid by family funds for the work at the Point. No Point money was used.

3. Committee Assignments

President Harris assigned the following committee chairs:

Finance and audit Committee:

Chair: Tom Kernan; Tom plans to ask Joanne Blair to be a member

By-Laws Committee:

co-chairs Roger Harris and Richard Randall

Land Use Committee:

co-chairs Richard Randall, Tim Westover, and Bill Beaulieu

Directors: Kelley Campbell, Paul Czerwinski, Roger Harris,
Peter Hludzenski, Len Wittmeyer, Tim Westover.

Historian Richard W. Randall

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Grounds Committee:

Chair: John Pratt—includes dumpster usage, roads, landscaping, etc.

Memorial Committee:

co-chairs Barb Smith and Bonnie Randall

Well Committee:

co-chairs Peter Hludzenski and Tom Kernan. This is management of the well located across road from Pratt cottage on edge of Kernan's 2nd cottage front yard. Peter will work on activating the committee and developing rules.

Safety Committee:

Len Wittmeyer

Historian:

Richard Randall

Volunteer Committee:

Chair: Tim Westover

Social Committee:

The Board is looking for a volunteer to run the social committee. Includes planning the annual dinner

Additional Committee Comments—need for volunteers:

Both Tim Westover and President Harris stressed the need more volunteer help from the membership to help get projects done AND keep the costs down for the association.

It was also discussed that we include a line item in next year's budget for the grounds committee in order to react to issues throughout the year.

4. Board Meetings for 2017-2018

1. August 6, 2017 at 2pm in Pavilion
2. Conference call between September 2017 and May 2018—date TBD
3. May 27, 2018—time TBD
4. June 16, 2018—time TBD

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5. Email response workflow; Membership mailings

President Harris stressed that membership email requests need to go through the President and Board before responding.

All membership mailing should go through Secretary and blind copy the membership list.

6. Review of By-laws on BOD meetings

President Harris and board agreed that the wording on the BOD meeting section needs to be updated. The Board feels they have the right to a closed meeting. The by-law committee will work to clarify the wording.

7. Financial review

Former President Richard Randall reviewed the financial records from 2016-2017. The reports needed some updating. BOD will review and approve at the 8/6/2017 meeting and then Treasurer Kernan will distribute to membership.

8. PVPC

1. Board discussed status of PVPC and the need for more detailed project plans and estimated costs from the PVPC. We will invite President Reagan to the meeting on 8/6 to provide an update. It was suggested if the detailed plans exist we can offer to call a membership wide meeting in late August so PVPC can share with entire membership.

2. Bill Beaulieu shared they do have plans for a phased approach and are working with a contractor. He will look into setting up a meeting with the contractor/architect and the board.

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3. Bill also shared the PVPC is hoping to have a charity auction down at the Cornwall Brothers building in the Alex Bay.

9. Reports from Board members

Tim Westover—Pavilion Painting

1. Project going smoothly. Tim was hoping to get a little more volunteer work.
2. Tim and board would like to expand project beyond the Up and Downriver sides. There is additional painting needs on the front of the building. Board agreed we could expand the project as long as we stay within the \$450 budget approved by members. Tim will calculate current costs and see if the budget will allow more work
3. Ed Walldroff and Ed Palmer have volunteered to provide a lift and volunteers to scrape and paint both Dock House arches. This work is included in the PVPA initiative to “clean-up” and repair of the Dock House initiated several years ago by the membership. The board really appreciates this very generous offer.
The Board agreed we need to send them a liability waiver email that PVPA can’t accept liability for equipment damage or injury during this work.

Len Wittmeyer—safety issues

1. Dumpster fire—there was almost a dumpster fire at the point. Someone threw out an old battery. Just another reminder to spread the word about proper dumpster usage.
2. Len purchased and installed signs for South St. They include no trailer parking, no dumping, and no parking.
3. Len researched a life ring for the Dock House. It would include Point Vivian working on the ring. Board agreed Len should order and install

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Roger Harris—Roads/Dumpster/Lawn Care

1. Trees were trimmed along South Street
2. Cliff ave—all trucks have been blocked through signage. Bill Beaulieu has a large no trucks sign that he will install this week. We are waiting for Bach to come analyze the wall and give us their opinion.
3. South St has been graded and rolled with 1 load of stone
4. TI landscaping will rake and clean up South St area
5. Glen Alpine has developed a trench and will be reviewed for potential fix
6. Speed still a concern on South St. Board discussed options for a speed bump. It has been reviewed in the past and determined the way the road is built a speed bump can't be secured properly.

Tim Westover—Dock House and Landscaper issue

1. Tim stressed the danger associated with the roof on the shed attached to the dock house. He ran the project to build a safety fence last year but still feels we need a plan to stabilize or remove the roof/shed.
2. Tim asked that the Point map be shared with TI Landscaping so they have a clear understanding of what they need to maintain

John Pratt—Roll-off Dumpster

1. Two roll-offs were approved by the membership in this years budget. One in this fall and one next spring. The fall roll-off will be scheduled from 9-1 to 9-11

10. Motions to adjourn at 3:01pm

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